

**LICENSING ACT 2003
Part A - Premises Licence**

Premises licence number - PR00490 (App to Vary Transfer)

Part 1 - Premises details

Postal address of premises, or if none, Ordnance Survey map reference or description

**Swan Hotel
Church Street
Kington
HR5 3AZ**

Telephone number: **01544 230510**

Where the licence is time limited the dates:

Not Applicable

Licensable activities authorised by the licence

- 1. A performance of live music**
- 2. Any playing of recorded music**
- 3. A performance of dance**
- 4. Other entertainment**
- 5. Provision of late night refreshment**
- 6. Sale by retail of alcohol (Inside and Outside)**

Restrictions on Licensable Activities as numbered above

- 4. Live bands**
- 6. Outside patio area**

The times the licence authorises the carrying out of licensable activities

**A performance of live music; Any playing of recorded music; A performance of dance;
Other entertainment**

Monday-Saturday: 10:00 - 23:30

Sunday: 10:00 - 22:30

New Year's Eve 11:00 - 23:00 New Year's Day 36 hours continuous

Provision of late night refreshment; Sale by retail of alcohol

Monday-Thursday: 10:00 - 23:30

Friday-Saturday: 10:00 - 00:30

Sunday: 10:00 - 22:30

New Year's Eve 11:00 - 23:00 New Year's Day 36 hours continuous

The opening hours of the premises

Monday-Thursday: 10:00 - 00:00

Friday-Saturday: 10:00 - 01:00

Sunday: 10:00 - 23:00

New Year's Eve 11:00 - 23:00 New Year's Day 36 hours continuous

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Alcohol-On and Off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Casey Miles Nicholls-Floyd

The Swan Hotel

Church Street

Kington

Herefordshire

HR5 3AZ

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Casey Miles Nicholls-Floyd

XXXXX

XXXXX

XXXXX

XXXXX

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number – PL2326

Issuing Authority – Herefordshire Council

Annex 1 - Mandatory conditions

Irresponsible Drinks Promotions

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Free Drinking Water

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age verification

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Small Measures

4. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Below Cost Price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Mandatory conditions where licence authorises supply of alcohol

No supply of alcohol may be made under the premises licence-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Door supervision

Each individual required to carry out a security activity must be licensed by the Security Industry Authority

Annex 2 - Conditions consistent with the operating Schedule**Licensing conditions - Licensing objectives****General:**

During the first twenty minutes after the above hours, the taking of the alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;

consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
the ordering of alcohol to be consumed off the premises, or the dispatch by the vendor of the alcohol so ordered;

the sale of alcohol to a trader or club for the purposes of the trade or club;

the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majestys naval, military or air forces;

the taking of alcohol from the premises by a person residing there; or

the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or

in charge of the business on the premises;

Responsible member of staff will always be on the premises Friday & Saturday nights to finish of business.

Trouble makers ejected immediately and not allowed to stay beyond 11pm on future nights.

Prevention of Crime and Disorder:

- The provision of a capacity limit
 - The provision of CCTV which meets the requirements and expectations of the Licensing Authority and police
 - The provision of Door Supervisors on days when the supply of alcohol is authorised after 00:00 and regulated entertainment is provided
 - The provision of a last entry time of 00:00
 - The provision of an incident book
 - The prevention of open containers being taken from the premise
 - That a personal licence holder is on the premise at all times it operates for the licensable activity of the provision of live music
-
- The provision of a time when the external area would not be used for the licensable activities or the consumption of alcohol

Not offering cheap drinks or promotions in the evenings beyond what we do now.

Member of staff to patrol toilets and lobby area more often to detect any drug use.

Public Safety:

GENERAL

- a) The Licensee shall take all reasonable precautions to ensure the safety of the public and performers on the premises.
- b) In undertaking any or all of the conditions, the Licensee shall comply with all reasonable requests of the Police, the Fire Authority and the Licensing Authorities Officers.
- c) The approved arrangements, including the means of escape, the fire alarm and warning system, the fire fighting equipment, the electrical installations and mechanical equipment shall be maintained in good condition and full working order.

OVERCROWDING

Adequate systems shall be in place to control numbers of persons entering the premises to prevent over crowding and alleviate crowd control problems. During an event the maximum permitted numbers shall be:

VENTILATION AND HEATING

Adequate means of ventilation and heating shall be provided at the premises whilst open to the public and shall be maintained in a proper working condition

FIRST AID

The Licensee shall ensure that an adequate and appropriate supply of first aid equipment and material is available on the premises.

LIGHTING

All parts of the premises shall be provided with adequate illumination during the whole time the premises are being used for any licensable activities. All routes of escape and all parts of the premises to which the public have access shall be provided with adequate and assured lighting from two independent supplies and systems

ELECTRICAL INSTALLATION

A current inspection certificate shall be held for all electrical installations in accordance with BS 7671 and BS5266-1

FIRE SAFETY

The Licensee shall ensure that a fire risk assessment is carried out for the whole premises. He/she shall also ensure that all fire risks are minimised in accordance with current industry good practice and a full copy of this risk assessment is made available for inspection on request by an authorised officer.

- b) The fire risk assessment shall cover the following areas;
 - a. Means of escape
 - b. Exit routes and exit notices
 - c. Exit doors
 - d. Disabled access and escape
 - e. Reporting of Fires
 - f. Fire Procedure
 - g. Fire Logbook
 - h. Access for Fire Appliances
 - i. Fire Fighting Equipment
 - j. Fire Resistant Furniture and Fittings
 - k. Smoking
 - l. Explosive and Flammable Substances
- c) The Licensee is responsible at all times for ensuring the safety of public in attendance in the event of fire or other such emergency.

GAS INSTALLATIONS

The gas installation shall hold a current safety certificate signed by, a member of the Council for Registered Gas Installers (CORGI).

OPEN CONTAINERS

No open containers to be removed from the premises except for consumption in any external area provided for that purpose.

Free water to be offered more regularly if a customer is staying on the premises longer.

Staff member to check more regularly for left glasses and unsociable behaviour.

Prevention of Public Nuisance:

NOISE AND VIBRATION

A sound limiting/cut out device must be installed maintained in full working order and be used each time entertainment is provided in the entertainment area. The maximum sound level shall be set, agreed and approved by the Council Environmental Protection Team.

The licensee shall ensure that noise and vibration does not emanate from the premises so as to cause a public nuisance

The licensee shall be responsible for ensuring the local area is assessed, from time to time, for noise breakout from the premises during performances.

The outside area shall not be used for the consumption of alcohol or licensable activities after 11:00pm.

All windows to the entertainment area shall be kept closed after 2230 during performance.

All doors to the entertainment area shall be close fitting and constructed from dense, heavy materials. All doors shall remain closed except for access/egress by persons to/from the entertainment area after 2230 and shall at no time be propped open.

Prominent, clear and legible notices shall be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly

Door supervisors shall be positioned at exits after 1130pm until closing and shall act to ensure as far as reasonably practicable that patrons leave the premises in a quiet and sociable manner. No music entertainment to be played in the Beer Garden at any time.

No person shall be admitted in the beer garden between the hours of 11pm and 8am on any day.

Bottling out shall not be undertaken outside the premises between the hours of 11pm and 0730am

Very strict control on the departure of the public after closing.

Extra notices regarding noise pollution to be displayed.

Protection of Children from Harm:

All staff should be aware of proof of age regulations and Proof of Age Cards and/or Citizen Cards should be displayed on the premises.

Associated notices indicating restrictions on access by children shall be conspicuously displayed throughout the premises

Proven methods shall be employed for the prevention of unlawful supply, consumption and use of alcohol, drugs and other products, which is illegal to sell to children.

No films or videos of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.

No one under the age of 18 will be allowed in the building after 11pm.

No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

Annex 3 - Conditions attached after a hearing by the licensing authority

Not Applicable

Annex 4 - Plans

As attached

**LICENSING ACT 2003
Part B - Premises licence summary**

Premises licence number – PR00490 (App to Transfer)

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

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Kington
HR5 3AZ**

Telephone number: **01544 230510**

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Name, (registered) address of holder of premises licence

Mr Casey Miles Nicholls-Floyd

The Swan Hotel

Church Street

Kington

Herefordshire

HR5 3AZ

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol-On and Off the premises

Registered number of holder, for example company number, charity number (where applicable)

03752645

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Casey Miles Nicholls-Floyd

State whether access to the premises by children is restricted or prohibited

Protection of Children:

All staff should be aware of proof of age regulations and Proof of Age Cards and/or Citizen Cards should be displayed on the premises.

Associated notices indicating restrictions on access by children shall be conspicuously displayed throughout the premises

Proven methods shall be employed for the prevention of unlawful supply, consumption and use of alcohol, drugs and other products, which is illegal to sell to children.

No films or videos of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.

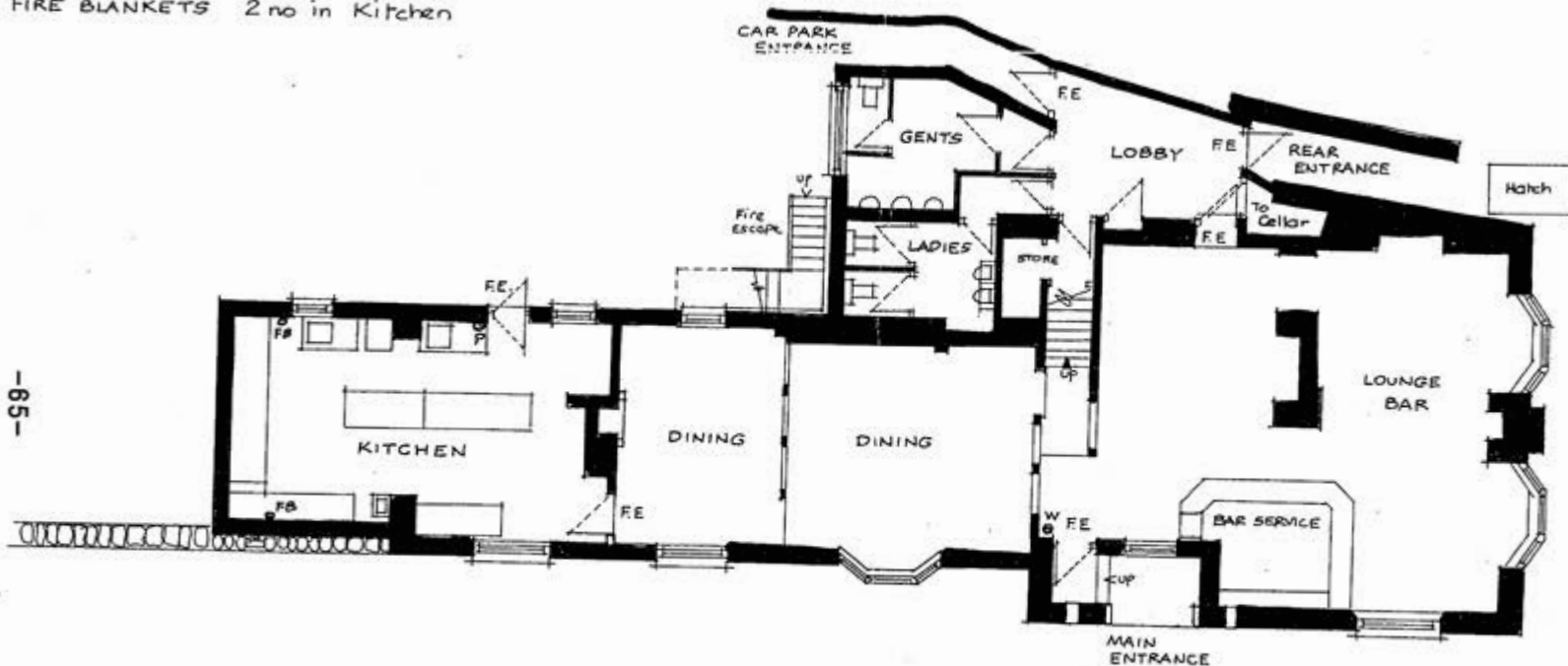
No one under the age of 18 will be allowed in the building after 11pm.

No adult entertainment or services or activities must take place at the premises

- P 2 kg Powder Extinguisher in Kitchen
- W 9 litre Water Extinguisher in Lounge Bar

FIRE EXITS 6 no.

FIRE BLANKETS 2 no in Kitchen



1:100 FLOOR PLAN OF THE SWAN HOTEL,
CHURCH STREET, KINGTON, HR5 3AZ.

Area used for the
consumption of Alcohol.

David Walters
Building Surveyor
27 Elizabeth Road
Kington
Herefordshire HR5 3DB
01544 230121